

CHAIRPERSON'S POSTGRADUATE/FACULTY AWARDS SCHEME

PROJECT REPORT

INSTRUCTIONS

Dear Students, Faculty, and Scholars.

Kindly follow the format given below to organize the Chairperson's Postgraduate/Faculty Awards Scheme project report.

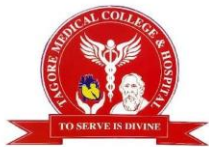
Project Details:

- Title: Should be concise, descriptive, and include study design if applicable.
- Authors' Order and Affiliation: Mention full names, department, and institution. Follow the correct order of contribution.
- Tag STR Number: Enter the official STR project number.
- ORCID ID: Provide ORCID IDs of all authors (register at <https://orcid.org>).
- Abstract: Limit 250–300 words. Use a structured format (Background, Methods, Results, Conclusion).
- Keywords: Include 3–6 keywords for indexing

Main Article Sections:

Introduction – Explain the background, significance of the study, and objectives. Cite relevant references.

- Materials and Methods – Describe study design, participants, inclusion/exclusion criteria, tools, instruments, procedures, and ethical approval. Ensure sufficient detail for reproducibility.
- Statistical Analysis – Clearly mention methods, tests used, software name and version, confidence intervals, and p-values.
- Results – Present in logical sequence. Include demographic profile, tables, figures, photographs, and histopathological images. Do not repeat data unnecessarily in both tables and text.
- Discussion – Summarize main findings, compare with other studies, explain reasons for differences, highlight strengths, limitations, and implications for future studies.



TAGORE MEDICAL COLLEGE & HOSPITAL

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(Affiliated to the Tamil Nadu Dr.MGR Medical University & Recognized by the Ministry of Health & Family welfare, Govt. of India New Delhi)

- Conclusion – Summarize key findings and their clinical/research importance without overinterpretation.
- Acknowledgment – Mention individuals/institutions who contributed but are not authors.
- Funding Details – State funding source, grant numbers, institutional support.
- Conflict of Interest – Declare if any. If none, state 'No conflict of interest'.
- References – Minimum 20, preferably from the last 5 years, indexed in Scopus, PubMed, Web of Science. Follow Vancouver style.

Kindly finish the report and submit a soft copy to irc@tagoremch.com and a hard copy to Mr. Jeevanantham in the Tag BioIncubation Center. For detailed format, kindly refer to the ICMJE guidelines link (<https://www.icmje.org/recommendations/browse/manuscript-preparation/preparing-for-submission.html#a>)

For more details, contact:

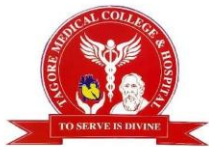
Dr. T. M. Balaji (Mobile no: 9840596523)

Dr. S. Kiran Kumar (Mobile no: 9566167567)

Mr. N. Jeevanantham (Mobile no: 7094901703)

Formatting and Writing Suggestions:

- Use a structured abstract and avoid exceeding word limits.
- Ensure tables and figures are clear, labelled properly, and high resolution (≥ 300 dpi).
- Use simple and clear language for readability.
- Do not copy text from other sources – avoid plagiarism.
- Follow ethical guidelines and clearly mention ethics committee approval if applicable.
- Proofread the manuscript before submission



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CHAIRPERSON'S POSTGRADUATE/FACULTY AWARDS SCHEME FELLOWSHIP FUND UTILIZATION INVOICE

Department: _____

Invoice No.: _____ Date: ____ / ____ / 20____

1. Beneficiary Details

Name of Faculty / PG Student:	_____
Designation (PG/Faculty):	_____
Department:	_____
Fellowship Scheme / Award Name:	_____

Total Fellowship Sanctioned: ₹ _____

2. Expenditure Statement

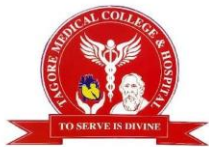
Sl. No.	Particulars of Expenditure	Date of Purchase/Use	Amount Spent (₹)	Bill/Receipt No. (if any)	Remarks
Total Expenditure			₹ _____		

3. Balance Details

Total Fellowship Received: ₹ _____

Total Expenditure: ₹ _____

Balance (if any): ₹ _____



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4. Declaration

I hereby declare that the above expenditure was made solely for the sanctioned fellowship project, and all bills/receipts are genuine to the best of my knowledge.

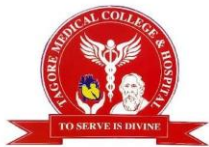
Signature of Applicant: _____

Date: ____ / ____ / 20 ____

5. Verification & Approval

Guide / Mentor (for PGs): _____ (Signature)

Head of Department (HOD): _____ (Signature & Seal)



Consent Letter for Publication

Date: _____

To
The Editor-in-Chief
[Journal Name]
[Publisher]

Subject: Consent for Publication

Dear Editor,

We, the undersigned authors of the manuscript entitled “_____,”
hereby provide our consent for the publication of this work in [Journal Name]. We confirm
that the manuscript represents original work, has not been published previously, and is not
under consideration for publication elsewhere.

All authors have read and approved the final version of the manuscript and agree to its
submission to [Journal Name]. We also affirm that there are no conflicts of interest related to
this manuscript, and that all ethical guidelines for research and publication have been
followed.

We hereby transfer the rights of publication to [Publisher/Journal] and grant permission to
publish the article in print and/or electronic form.

Thank you for your kind consideration.

Sincerely,

Author(s) Name & Signature: _____

Affiliation: _____

Email ID: _____